



County Hall  
Cardiff  
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Caerdydd  
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Ffôn: (029) 2087 2000

## AGENDA

<b>Committee</b>	DEMOCRATIC SERVICES COMMITTEE
<b>Date and Time of Meeting</b>	MONDAY, 5 FEBRUARY 2024, 4.30 PM
<b>Venue</b>	CR 4, COUNTY HALL - MULTI LOCATION MEETING
<b>Membership</b>	Councillor Lancaster (Chair) Councillors Ash-Edwards, Carter, Davies, Derbyshire, Goodway, Lay, Palmer, Jackie Parry, Simmons and Thomson

*Time  
approx.*

### 1 **Apologies for Absence**

To receive apologies for absence.

### 2 **Declarations of Interest**

To be made at the start of the agenda item in question, in accordance with the Members' Code of Conduct.

### 3 **Minutes** *(Pages 5 - 12)*

To approve as a correct record the minutes of the previous meeting.

### 4 **Member Surveys 2024** *(Pages 13 - 48)*

### 5 **Democratic Services Committee Draft Annual Report 2023** *(Pages 49 - 106)*

### 6 **Democratic Services - Activities and Service Support** *(Pages 107 - 112)*

### 7 **Developing the Research Protocol** *(Pages 113 - 152)*

### 8 **Forward Work Programme** *(Pages 153 - 156)*

### 9 **Urgent Items (if any)**

*This document is available in Welsh / Mae'r ddogfen hon ar gael yn Gymraeg*

**10 Date of Next Meeting**

15th April 2024, 4.30pm, to be confirmed.

**D Marles**

**Interim Monitoring Officer**

Date: Tuesday, 30 January 2024

Contact: Kate Rees, 029 20872427, [KRees@cardiff.gov.uk](mailto:KRees@cardiff.gov.uk)

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